JOB DESCRIPTION

SCENOGRAPHER & CREATIVE ASSISTANT INTERN - LUXEMBOURG

Company: IMC Agency
Location: 21A Avenue Gaston Diderich, Luxembourg, Luxembourg
Job Type: Internship (6 months, Full-Time)
Reports to: Alexandra Dourassof / General Management

About IMC Agency

IMC Agency is the premier creator of bespoke experiences for the world's most discerning brands. Based in Luxembourg, we are the artisans of unforgettable moments, specializing in luxury event production and integrated marketing communications. Our dynamic, multilingual team thrives on collaboration and innovation, delivering exceptional brand experiences that resonate.

The Mission of the Internship

This internship offers a unique opportunity to join the creative team of IMC Agency and contribute to the development of immersive event concepts, scenographic environments and brand experiences for international clients.
From creative research and concept development to spatial design, visualisation and event production, the intern will become an integral part of the agency's creative process.

1. SCENOGRAPHY & CREATIVE DEVELOPMENT

- Contribute to the creation of moodboards, inspiration boards and creative presentations
- Conduct creative, visual and trend research to support concept development
- Participate in brainstorming sessions and creative workshops
- Support the development of concepts for events, retail activations and brand experiences
- Explore materials, textures, finishes and decorative elements aligned with project objectives
- Assist in developing guest journeys and experiential touchpoints
- Contribute to the design and development of invitations, merch, gifting experiences and bespoke New Year gifting projects.

2. SCENOGRAPHY DESIGN & VISUALISATION

- Assist in the development of floor plans and spatial layouts
- Support the creation of renderings, visualisations and presentation materials
- Help prepare scenographic proposals for client presentations
- Contribute to the design of event environments, décor concepts and guest experiences
- Assist in developing technical and creative documentation
- Ensure consistency between creative intent and project execution

3. PROJECT SUPPORT

- Prepare supplier benchmarks and sourcing documents
- Support quotation requests and supplier coordination
- Maintain décor inventories and agency creative resources
- Collaborate with production and technical teams throughout project development
- Provide hands-on support during installations, event setup and breakdown

4. CREATIVE RESEARCH & INSPIRATION

- Monitor trends across events, luxury, hospitality, design, architecture and culture
- Prepare benchmark and inspiration documents for internal and client projects
- Identify emerging creative references, suppliers and innovative solutions
- Contribute to the development of the agency's creative resources and inspiration library

What You Will Learn

- The complete creative process behind luxury events and brand experiences
- How to transform a concept into a fully developed scenographic proposal
- The fundamentals of spatial design and event scenography
- How to create professional creative presentations and client proposals
- How to source and collaborate with suppliers and production partners
- The realities of event production and on-site execution
- The attention to detail and creative excellence that define the luxury industry
- How to thrive in a fast-paced, collaborative and entrepreneurial environment

Who We Are Looking For

- Currently pursuing or recently completed a Bachelor's or Master's degree in Scenography, Spatial Design, Interior Architecture, Interior Design, Event Design, Architecture or a related field
- A genuine passion for design, creativity and immersive experiences
- Strong visual sensitivity and attention to detail
- Comfortable working on multiple projects simultaneously
- Curious, proactive and eager to learn
- Strong verbal and written communication skills
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint)
- Knowledge of Adobe Creative Suite (Photoshop, Illustrator, InDesign) is a strong asset
- Knowledge of SketchUp or similar design software is highly appreciated
- **Professional proficiency in English is mandatory. Fluency or working knowledge of French is a strong asset**
- Must be eligible to work in Luxembourg (e.g., holding an EU passport or a valid student visa with an internship agreement/convention de stage)

What We Offer

- A structured internship with a dedicated mentor
- Invaluable hands-on experience working on projects for prestigious international brands
- A monthly internship allowance in accordance with Luxembourg law
- The opportunity to network with industry professionals
- A dynamic, supportive, and inspiring team culture