

**6-month Internship in Continuous Improvement
(Distribution Operations)**

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Starting in September 2024

Who we're looking for

We are offering a 6 months internship in Luxembourg within the Distribution Continuous Improvement team. The candidate will be involved in different projects/existing tools that support the Distribution Operations Teams.

The selected candidates will be expected to provide a tripartite internship agreement from their university or business school.

About Schroders

Schroders is a global investment manager which helps institutions, intermediaries and individuals around the world invest money to meet their goals, fulfil their ambitions, and prepare for the future.

Our purpose is to provide excellent investment performance to our clients through active management. By serving clients, we serve wider society. Channelling capital into sustainable and durable businesses accelerates positive change in the world. Funding the future is a privilege: we use it wisely and responsibly.

We employ over 6000 talented people worldwide operating in 37 different locations across Europe, the Americas, Asia, Africa and the Middle East, close to the markets in which we invest and close to our clients.

Schroders has developed under stable ownership for over 200 years and long-term thinking governs our approach to investing, building client relationships and growing our business.

The team

You will be part of the Distribution Continuous Improvement team of the SIM EU Client Group department and will work on projects. You may also be in close contact with the Client Service Managers and the Monitoring Oversight teams in order to provide day to day support on tools used by the two teams.

What you'll do

- Work on a KPI project using PowerBI as a reporting tool.
- Support in developing and testing new functionalities and new tools to improve/strengthen the processes within Distribution

- Monitor the sanity checks of the different database and issues raised by the users of the different tools

The knowledge, experience and qualifications you need

- Good organisational skills and capability to work independently and with commitment to deliver under tight deadlines
- Fluency in English (verbal and written) is mandatory
- Knowledge of the Microsoft Office applications, in particular PowerBI, Excel, Word and Power Point.

The knowledge, experience and qualifications that will help

- Forward-thinking, innovative and proactive
- Self-educating, curious and pragmatic

Recruitment process

1. Online application form and CV
2. Online assessments
3. Online video interview
4. Final interview with the Hiring Manager/HR

We recognise potential, whoever you are

Our purpose is to provide excellent investment performance to clients through active management. Diversity of thought facilitated by an inclusive culture will allow us to make better decisions and better achieve our purpose. This is why inclusion and diversity are a strategic priority for us and why we are an equal opportunities employer: you are welcome here regardless of your age, disability, gender identity, religious beliefs, sexual orientation, socio-economic background or any other protected characteristics.